Fenwick Library
Data Services

Graduate Research Assistant, Digital Scholarship Specialist
Closing date:

The Digital Scholarship Center (DiSC) at Fenwick Library is seeking a **Graduate Research Assistant (GRA)** from a humanities or social sciences discipline for the 2019/2020 academic year. The GRA will be based in the Digital Scholarship Center and will assist students and faculty with the software and tools needed to carry out digital research methods.

Required Qualifications:
- Must have a degree in or experience with a humanities or social sciences discipline.
- Have a demonstrated ability to provide excellent support to a variety of individuals and groups (students, faculty, staff) in a professional manner.
- Experience with formally or informally teaching or helping others with research software, digital tools, technology, or methods.
- Have a demonstrated ability to troubleshoot technological problems.
- Must be a full-time graduate student, registered for at least six credit hours, and in good standing at George Mason University.

Preferred Qualifications:
- Teaching or tutoring experience is preferred.
- Intermediate level computer skills are preferred.
- Demonstrated experience with digital research methods (e.g., digital humanities, social network analysis).
- Working knowledge of software such as Omeka, OpenRefine, Gephi, Tableau, or related digital scholarship tools.

Duties: This position will provide an opportunity for students interested in digital research methods to develop their skills while helping others. Exact duties will depend on the background, skills, and interests of the GRA. General duties include: staffing the Digital Scholarship Center lab, helping drop-in users with the supported software, and developing teaching resources. When ready, the GRA will also conduct one-on-one consultations with students and faculty, teach library-offered workshops, and potentially be a guest instructor for invited, individual classes, for university courses.

Hours: 20 hours a week, primarily M-F 10am-7p; some evenings or weekend hours as needed.

Salary:
BA/BS - Initial Appointment $
BA/BS - Renewal $
MA - Initial and Renewal $

Library GRA positions do not offer tuition waivers. Continuation beyond the initial appointment is contingent upon satisfactory job performance and availability of funds.

Learning Outcomes: The GRA-ship is focused on developing the technical and practical skills associated with the methodologies learned in their graduate program and refining the communication and problem-solving skills associated with consulting.

At the end of the assistantship the student will:

- Demonstrate proficiency with multiple digital scholarship software packages.
- Have advanced proficiency with a primary software package associated with their program of study and methodological expertise.
- Have intermediate proficiency with a secondary software package associated with their program of study and methodological expertise.
- Understand how to troubleshoot software problems and interpret help documentation.
- Be able to identify appropriate analyses or methodological choices in their area of specialization.
- Demonstrated ability to provide research consultations in areas of digital scholarship.

To Apply: Apply at the Handshake website   . The cover letter must identify and describe the applicant's experience with the qualifications listed, as well as address any experience with teaching or tutoring.

Contact Wendy Mann <wmann@gmu.edu> with questions.