



**MITA**<sup>®</sup>  
MEDICAL IMAGING  
& TECHNOLOGY ALLIANCE  
A DIVISION OF **NEMA**<sup>®</sup>

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## **MITA Internship Working Plan 2019**

**Who is MITA:** The Medical Imaging & Technology Alliance is the collective voice of medical imaging equipment and radiopharmaceutical manufacturers, innovators and product developers. It represents companies whose sales comprise more than 90 percent of the global market for medical imaging technology. These technologies include: magnetic resonance imaging (MRI), medical X-Ray equipment, computed tomography (CT) scanners, ultrasound, nuclear imaging, radiopharmaceuticals, radiation therapy equipment, and imaging information systems. Advancements in medical imaging are transforming health care through earlier disease detection, less invasive procedures and more effective treatments. The industry is extremely important to American healthcare and noted for its continual drive for innovation, fast-as-possible product introduction cycles, complex technologies, and multifaceted supply chains. Individually and collectively, these attributes result in unique concerns as the industry strives toward the goal of providing patients with the safest, most advanced medical imaging currently available.

**Reporting Structure:** The intern will report to the MITA Executive Director and will be supervised on a daily basis by MITA's Director, Federal Relations.

**Compensation:** Interns are paid a stipend unless they are receiving academic credit, in which case they may be unpaid. The stipend is \$1,000.00 per month.

**Location:** The intern will work from the MITA office, 1300 17<sup>th</sup> St N Suite 900, Rosslyn, VA and attend off site meetings as needed.

**Weekly Schedule:** Intern will be expected to work 20 hours per week, days and times to be determined by Executive Director together with intern chosen.

**Duration:** The internship will not exceed 90 (ninety) days, unless approved by the NEMA President and Chief Executive Officer, General Counsel, and MITA Executive Director.

**Work Plan:** Interns will contribute to a range of substantive work and are expected to have excellent research and written communication skills. An Intern should be able to work collaboratively, proactively, and seek guidance when needed. A demonstrated interest in health, science, public policy, and/or business – interest/skills in digitalization would be a plus – present an executive presence in dress and demeanor, commit at least 20 hours per week for 2-3 months and demonstrate a “can-do” attitude are all criteria for favorable consideration.

**Phase One:** During the initial period of employment, the intern will meet with each MITA staff member to understand current issues and work processes. MITA staff will discuss potential projects with the intern during this time.

*Phase Two:* During the second phase of employment the MITA intern will begin working on tasks as assigned by MITA staff. While the intern will work across all areas of MITA, work will focus on the intern's specific interests and/or field of study (if in school). Duties may include, but are not limited to:

- assistance with Standard development
- assistance with federal and state government lobbying materials
- research technical and regulatory issues and compile reports
- research and draft documents on public policy issues
- evaluate current communications tools for timely updates
- attend all staff meetings and selected committee or Section calls and meetings
- assist in preparation for (and attend) the MITA Board of Directors meeting in July

To be considered for the internship position, please send your Resume to Kristina Sokolis, Manager of Business Administration & Operations, at [ksokolis@medicalimaging.org](mailto:ksokolis@medicalimaging.org)

Deadline to submit Resumes is May 24<sup>th</sup>, 2019.