

## JOB ALERT



Are you looking to power up your career by working for a company that provides growth opportunities and personal fulfillment?

Are you looking for a company that is dedicated to both its members and the community it serves?

Are you looking to make a difference?

# Intern at NOVEC

## Engineering Intern - ESD

Northern Virginia Electric Cooperative is currently recruiting for an Engineering Intern to work with our Planning – Electric System Development department. The incumbent will provide engineering project support. We are looking for a three (3) month commitment, possibly longer. We would prefer for someone to work on a part-time basis, three (3) full days per week.

### **DUTIES AND RESPONSIBILITIES:**

- Research and analyze data from multiple sources to support the department's needs including interfaces with other NOVEC departments
- Load data updates
- Update subdivision load data information
- Conduct short circuit analysis for three (3) phase circuits
- Update transmission pole line data
- Scan the paper copy of transmission pole line data and make it available electronically

### **MINIMUM QUALIFICATIONS:**

- Pursuing Bachelor's or Master's degree in Electrical Engineering
- Must be able to handle multiple and diverse tasks at one time
- Must be eager and quick to learn new systems and software
- Excellent computer skills with solid knowledge in MS Excel and Access
- Excellent verbal and written communication skills

NOVEC does not provide sponsorship for this position.  
NOVEC is an equal opportunity provider and employer.

To get started on this great opportunity, please send your resume to: [novec@eeihr.com](mailto:novec@eeihr.com).

