



## *Gerald R. Ford Presidential Library and Museum*

*www.fordlibrarymuseum.gov*

*Library: 1000 Beal Ave., Ann Arbor, MI 48109*  
*Museum: 303 Pearl Street, NW, Grand Rapids, MI 49504*

*(734) 205-0555 fax (734) 205-0571*  
*(616) 254-0400 fax (616) 254-0386*

### **GERALD R. FORD FOUNDATION RESEARCH TRAVEL GRANTS PROGRAM**

The Gerald R. Ford Foundation awards grants of up to \$2,200 each in support of research in the holdings of the Gerald R. Ford Library. A grant helps to defray the travel and living expenses of a research trip to the Ford Library. Overseas applicants are welcome to apply, but they will be responsible for the costs of travel between their home country and North America. The grants only cover travel within North America.

Library collections focus on Federal policies, U.S. foreign relations, and national politics in the 1960s and 1970s. There are earlier and later materials depending upon your topic.

#### **How do I apply?**

You may download the application form at

<http://www.fordlibrarymuseum.gov/library/APPLICATIONFORM.doc>

or contact the Library to obtain one. Before you apply, please contact the Library for information about holdings related to your project. To apply, please submit the application form, a vita, and a two- or three-page project proposal, and ask three professional references to send supporting letters of recommendation. The application and supporting materials may be sent by mail, e-mail, or fax. The contact for additional information and for mailing application materials is:

Grants Coordinator  
Gerald R. Ford Presidential Library  
1000 Beal Avenue  
Ann Arbor, MI 48109  
Telephone: (734) 205-0578  
Fax: (734) 205-0571  
E-mail: [ford.library@nara.gov](mailto:ford.library@nara.gov)

#### **When are the application deadlines?**

Awards are made twice yearly. Postmark deadlines for applications are March 15 and September 15. You may submit applications at any time, and those received too late for one round will automatically be considered in the next.

#### **How and when are grants awarded?**

Selection criteria are: pertinence of "open" Library holdings, project significance, appropriateness of project design, and applicant qualifications. The Gerald R. Ford Foundation typically authorizes \$40,000-\$45,000 for grants each year. The names of recipients, along with their affiliation and project title, will be posted on the Ford Library's Web site.

The Gerald R. Ford Foundation will notify grant recipients about two months after the deadline. Grants must support research to be conducted after the awards are announced and will not be awarded retroactively for research already conducted. The Library staff presents the grant check when the recipient arrives to begin research, provided sufficient advance notice is given.

Grant recipients must begin Ford Library research within one year of receiving an award notice, acknowledge Foundation support in the resulting publication(s), and donate a copy of the publication(s) to the Library.