



U.S. DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT  
WASHINGTON, DC 20410-3000

## **Office of Policy Development and Research (PD&R)** **Anticipated Summer Internship Opportunities**

HUD's mission is to create strong, sustainable, inclusive communities and quality affordable homes for all. [The Office of Policy Development and Research](#) (PD&R) has a key role in assisting the Secretary with the fulfillment of this mission and in providing research in support of HUD's programs.

PD&R's responsibility includes analyzing and preparing recommendations on new and revised policies and programs; developing and administering a program evaluation system; providing economic intelligence and analyses for HUD use; developing and implementing comprehensive research and development programs; administering technical and experimental studies; and serving as the focal point within the Department for coordination of research and program evaluation with other departments, public and private organizations, the housing industry and financial markets, international organizations and other countries.

Outlined below are the internship opportunities PD&R expects to host in summer 2016 via the Pathways Program. We will send subsequent announcements in the coming weeks when the posting for a given position becomes open on USAJobs.gov, the federal government source for federal jobs and employment information. Those postings will provide specific details on eligibility, requirements, and application processes. All application materials for paid positions must be submitted through USAJobs.gov.

If you would like to be added to the distribution list when those opportunities become available, please email [WorkWithPD&R@hud.gov](mailto:WorkWithPD&R@hud.gov). (Please do not send resumes or application materials; they will not be reviewed.)

### **Anticipated openings within PD&R** (subject to change and funding availability):

#### **Office of Policy Development**

1. The Office of the Deputy Assistant Secretary for Policy Development seeks an intern to perform research, analysis and writing on a range of special projects. One of the key projects during this internship will involve supporting the development of [PD&R's Research Roadmap](#). The candidate will have opportunities to work on various PD&R events, publications (print and online), and other special projects to communicate about best practice and research findings in housing and community development and work on in-depth translation pieces on policy and research issues of relevance to the department. Candidates with strong writing skills and background in public policy, housing, community development and/or urban planning are preferred.
  - **Apply by Friday, 4/8 by visiting:** <https://www.usajobs.gov/GetJob/ViewDetails/435008300/>

#### **Office of Policy Development – Policy Development Division**

2. The Policy Development Division seeks an intern to support the Division's work to develop and implement the Department's policies and programs. The intern's work could include translating the results and policy implications of research to both technical and non-technical audiences; developing, analyzing, and reviewing legislation, regulations, policy statements, reports, and budget analyses; providing support for development of important research questions facing the Department over the next five years, drafting HUD policy studies on major housing and urban development issues, and providing data analysis to support emerging program and policy issues. The Division ensures the relevance of research to policy, advises on the policy implications of research, and is a key HUD resource for performance measurement data. Candidates with strong writing and analytic skills and a background in public policy, including housing and community development are preferred.
  - **Apply by Friday, 4/8 by visiting:** <https://www.usajobs.gov/GetJob/ViewDetails/435013200/>

**Office of Policy Development - Research Utilization Division**

3. The Research Utilization Division disseminates policy and research developments and reaches out to its stakeholders, using innovative communication vehicles and technology. The dissemination effort provides information, research findings, and market data, and housing policy and research translations on-line, in publications, and in-person. The intern will work on policy translation and dissemination of research. The intern will work on articles for the on-line magazine *the Edge*, PD&R's vehicle to communicate about best practice and research findings in housing and community development. In addition, the intern will work on larger policy translation pieces for *Evidence Matters*, the quarterly publication on varied housing and community development topics. Strong writing skills and background in housing and community development/urban policy needed.
  - **Apply by Friday, 4/8 by visiting:** <https://www.usajobs.gov/GetJob/ViewDetails/435015400/>

**Office for International and Philanthropic Innovation**

4. The Office for International and Philanthropic Innovation (OIFI) supports HUD's efforts to find new solutions and align ideas and resources through partnerships with philanthropy and engagement with international organizations and processes. The intern will support OIFI on a variety of innovation projects and support efforts focused on the office's strategic priorities. These activities can range from research on innovative approaches and how they can be applied within HUD, to supporting stakeholder engagements in national and international arenas. It is preferred that candidates have an understanding of areas including public-private partnerships, housing and urban development policy, international comparative urban studies, and social innovation.
  - **Apply by Friday, 4/8 by visiting:** <https://www.usajobs.gov/GetJob/ViewDetails/435022100/>

**Office of Economic Affairs - Economic Development & Public Finance Division**

5. The Division is responsible for analyzing the impact of all of HUD's regulatory proposals and seeks an intern to model and describe economic effects of federal policy and regulation. The policy areas are diverse and include public housing, housing finance, and community development. Completing a rigorous analysis requires knowledge of current policy, a detailed understanding of the proposed changes, estimates of how behavior will be altered, and data concerning the scope of potential impacts. An intern would assist with data collection and analysis, literature reviews, and editing, and would gain experience in policy analysis and insight into the federal policy process.
  - **Application expected to open as soon as the week of 4/11**

**Office of Research, Evaluation and Monitoring – Program Monitoring and Research Division**

The primary function of the Program Monitoring and Research Division (PMRD) is to compile and analyze the data in HUD's administrative systems and make the data available to HUD staff and to researchers. PMRD is recruiting **two interns**:

6. one with a focus on spatial analysis and database development support, with a focus on disaster resilience and recovery (ArcGIS experience preferred); and
7. the second with a focus on data analysis and in-house research support (SAS/STATA/R experience preferred).
  - **Applications expected to open as soon as the week of 4/11**