

Spring 2016 Graduate Teaching Assistantship Application

The ECE Department is now accepting Graduate Teaching Assistantship Applications for the Spring 2016 semester. To apply, please follow the instructions below:

1. Download the “**Application for Graduate School Assistantship**” online through the following link: <https://ece.gmu.edu/graduate/forms>
2. Fill out the form, and attach the following four items along with the form:
 - a) **Your latest resume**
 - b) **Your current transcript** (print out from Patriot Web)
 - c) **The Spring 2016 GTA Application Questionnaire**
3. For NEW Applicants: Please prepare a **short video** of you teaching a technical course or lab (irrespective of whether or not you are interested in teaching a recitation or lab). The video should be less than 3 minutes. Maximum 3 minutes. Please convert the video into an mp4 file, preferably with the video codec: H.264 mp4. We do not accept other video file formats. If you submit the video in other formats, we would consider your application as incomplete. **If the video cannot be played by the interview committee, the application would also be considered as incomplete.** Please double check the video quality before you submit. Video images should be clear and steady. No blurry videos, up-side-down videos, etc. **If you have previously applied for an ECE GTA position and have already submitted your video before, you do not need to submit the video again. We have a record of the video and can extract it from our files.**
4. Video Submission: After the ECE department receives your application, we will send you a notification email. In that email, we will include instructions for you to upload the video to Blackboard. **We DO NOT accept youtube links or any social media links for video submission.**
5. Submit the application form along with the above items to the ECE Office before the deadline.
6. Please note that we do not award assistantships to first-semester new MS students.

Deadline:

For RENEWAL and NEW applications: **Monday-November 2, 2015**

Please note: For those who were GTAs during the previous semester, we DO NOT renew your applications automatically. Please re-apply for Spring 2016 if you are interested in being reconsidered as a GTA again, together with all the above listed application materials.

ECE Department
October, 2015