



**Office of the University Librarian**

Fenwick Library  
4400 University Drive, MS 2FL, Fairfax, Virginia 22030  
Phone: 703-993-2491; Fax: 703-993-2200

March 22, 2013

Dear Colleague:

I am pleased to announce the selection process for the Fenwick Fellow, academic year 2013-2014. Attached is a copy of the program's guidelines. Please note that only tenured and tenure-track faculty at George Mason University are eligible and encouraged to submit proposals.

The Fenwick Fellowship is awarded annually to a Mason faculty member to pursue a research project that uses and enhances the University Libraries' resources while advancing knowledge in his or her field. The Fellowship provides one award of \$5,000 to be used for the acquisition of library research materials that may be needed for the Fellow's research project, as well as for associated research costs (e.g., research assistant support, survey costs, defrayal of conference costs when specifically required for the Fellow's research project, and other related incidental costs). In addition, the Fellow is given use of an office in Fenwick Library for the term of the Fellowship (August 26, 2013 – August 8, 2014).

The selection committee will be especially interested in research projects that make substantial use of the Libraries' resources and services. It is requested that previous Fenwick Fellow awardees do not submit proposals.

The deadline for applications is Friday, April 26, 2013. We plan to announce the 2013-2014 AY Fenwick Fellow at the start of the Fall academic term. For additional information, please contact Debra Hogan, Executive Assistant to the University Librarian, at: 703-993-2491 or <dhogan1@gmu.edu>.

I would appreciate your assistance in sharing this information with faculty in your school/college, department and/or program.

With best regards,

A handwritten signature in black ink that reads "John G. Zenelis". The signature is written in a cursive, flowing style.

John G. Zenelis  
University Librarian & Associate Vice President, IT

cc. Peter N. Stearns, Provost  
June Tangney, Chair, Faculty Senate  
Matt Zingraff, Interim Vice President for Research & Economic Development  
Beth Roszkowski, Chair, Librarians' Council

## George Mason University Libraries

### FENWICK FELLOW PROGRAM GUIDELINES

#### **Program Purpose:**

The University Libraries will make one Fenwick Fellow award available each academic year in order to support research activities of George Mason University faculty members, as well as enhance the collections of the University Libraries. The Fenwick Fellow will be awarded \$5,000 and will receive exclusive use of a furnished and equipped office in Fenwick Library. The award is administered by the Office of the University Librarian (with approximately half the amount to cover one-time purchases of research materials falling within the University Libraries' collection development policies, and the remainder allocated towards other research-related costs as deemed appropriate).

#### **Funding Cycle:**

The Fenwick Fellowship is available and funded each academic year. The request for proposals and selection of the Fellow takes place during the Spring semester. The Fellowship is in effect from late August of the current year until early August of the following year.

#### **Faculty Eligibility:**

The Fenwick Fellow Program is open only to all tenured and tenure-track faculty members of George Mason University. It is requested that previous Fenwick Fellow selectees do not submit proposals.

#### **Proposal Format:**

The research proposal should be brief, in 12-pt. font, and should be accompanied by a brief curriculum vita, including information about the applicant's current position, and teaching and research responsibilities at George Mason University. Although there is no required format for the proposals, it will facilitate the work of the proposal reviewers if the following points are clearly addressed, prefaced by a project summary (200 words or less):

1. Central problem to be addressed.
2. Applicant's previous work in the general area.
3. Research methodologies to be utilized.
4. The need for research space in the library.
5. Budget for proposed project materials (e.g. indicate approximate costs of new research materials and/or research assistant stipend and/or possible conference costs that would be purchased with the stipend).
6. Expected results of the Fellowship.