



THE AMERICAN ASSOCIATION OF
IMMUNOLOGISTS

11 January, 2013

History Intern (Paid)

The American Association of Immunologists (AAI) is seeking an innovative, energetic intern to assist the AAI Department of History and Archives during the spring 2013 semester.

ABOUT AAI

Founded in 1913, AAI is an international association of over 7,600 professionally trained scientists dedicated to advancing the knowledge of immunology and its related disciplines, fostering the interchange of ideas and information among investigators, and addressing the potential integration of immunologic principles into clinical practice. AAI serves its members by providing a center for the dissemination of information relevant to the field and its practices, offering educational and professional opportunities, organizing scientific meetings, and addressing important social and political issues. AAI owns and publishes *The Journal of Immunology*—the largest and most highly cited journal in the field. For more information, visit www.aai.org.

DESCRIPTION OF POSITION

The History Intern will assist the AAI Historian on a variety of research projects at the AAI Executive Office in Bethesda, allowing the intern to gain hands-on experience working as an institutional historian. The intern's primary responsibilities will be to process collected material and assist in the expansion of the AAI archive. This will involve cataloging and digitizing collections as well as helping to create a comprehensive member database. The intern will also have the opportunity to conduct archival research at local repositories, including the National Library of Medicine and the National Archives.

QUALIFICATIONS

Required: Applicant must be a self-directed, conscientious graduate student or advanced undergraduate in history or a related discipline. Applicant must also have experience conducting archival research. Attention to detail and a working knowledge of Microsoft Office are required.
Preferred: Proficiency in Adobe Acrobat, Dreamweaver, and Photoshop.

APPLICATION INFORMATION

Candidates should submit a cover letter and resume to the contact listed below. Please include name and contact information of advisor or department chair. Review of applications will begin immediately and continue until position is filled.

HOURS AND COMPENSATION

Flexible hours; 15–20 hours per week. Pay is competitive and commensurate with experience. Dates of the internship will correspond with the spring semester. Internship is renewable.

CONTACT

John Emrich, Ph.D., Historian; jemrich@aai.org; 301.634.7941